

**Hands Gallery
543 West King Street
Boone, NC 28607
828.262.1970**

Dear Prospective Consignees:

Hands Gallery is a cooperative and currently enjoying over 25 years of successful operation. We consist of approximately 20 members who display and sell their crafts and cooperatively operate the gallery, as well as several consignment artists. To maintain our image, and to protect our members, our jury requirements are stringent. With these standards we have built quite a strong business. This is why we ask that you include the information requested on the Application Form and the Consignment Contract.

Hands juries are traditionally held on the second Tuesday of January, March, May, July, September and November. Please check for deadlines on the application form.

Please bring or send your crafts and a completed application to the gallery at least TWO WEEKS before the jury date. These craft items should reflect the full range of work you wish to display and sell. Include at least 5 pieces, but no more than 10. If your items are not accepted and need to be returned by mail, please include cost of shipping and insurance. If items are accepted this amount will be returned to you.

Every precaution is taken to make sure the items you leave to be juried are safe. However, please understand that Hands is not responsible for theft or damage. Please make note of the statement to be signed by you at the end of this form.

The Jury Chairperson will notify you within 7 days after the jury as to our decisions concerning your acceptance. If accepted, you must pay a 40% commission on items sold through the gallery and a 20% commission on special orders or referrals through the gallery.

We are located in downtown Boone on West King Street (highway 421 business) next to McAdoo's restaurant. Call the gallery at the number above if you have any questions, or if further directions are needed. Good luck.

Regards,

Jury Chairperson

**Hands Gallery
543 West King Street
Boone, NC 28607
828.262.1970**

Application for Consignment

Criteria for jurying work:

1. Originality of design
2. Creativity
3. Craftsmanship
4. Appropriateness to Hands' image
5. Reasonable pricing
6. Fitness of material to the object

Date: _____ Medium to be juried: _____

Name: _____

Address: _____

Phone: (Home) _____ (Office or Studio) _____

List each item you are jurying and the retail price: **(Minimum of 5 pieces)**

DESCRIPTION	RETAIL PRICE
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

Please submit a written résumé that includes the following information:

- Education
- Work experience
- Where your crafts are or were marketed, and if you have other outlets
- How long you have been doing your craft

Next jury date: _____

I understand that Hands Crafts Association, Inc. will not be held responsible for the craft items I leave at the gallery for jury.

Signature: _____ Date: _____

**Hands Gallery
543 West King Street
Boone, NC 28607
828.262.1970**

Consignment Contract

Hands Gallery allows the placement of handmade crafts and original works of art for sale in the gallery by non-members under the following and other conditions as set forth in the bylaws.

1. Each person allowed to show on consignment must be approved by a jury of current members, and must sign the consignment contract contained herein. The contract is renewable yearly and may be terminated at any time. All pieces to be displayed must be presented to the jury, and only those pieces approved may be placed in the gallery. Pieces that are sold may be replaced with similar pieces.
2. Display of consignment pieces will be on a space available basis, which will be determined by the Space Committee. No consignment person will be granted permanent or exclusive space in the gallery. Consignment artists are expected to supply their own display equipment, such as cases, shelves, pedestals, or whatever is necessary to adequately display the craft.
3. Consignment artists will be assessed a commission of 40% of the price of all pieces sold through the gallery and a 20% commission on special orders or referrals through the gallery. The commission will be deducted from the consignee's monthly check. Payment to the consignee will be due on the 5th of the month and will be payable by the 15th. The amount of the commission is subject to change at the discretion of the gallery, following a 30-day written notice to the consignee. If payment due is less than \$5.00, no check will be written that month and the amount will be carried over to the next month.
4. Neither the gallery nor its individual members will be held responsible for loss, theft or damage of the consignment pieces.
5. Acceptance of an artist's work on consignment does not constitute membership in the Hands Craft Gallery Association and does not entitle the consignee to vote, hold office, possess a key, work in the gallery, attend meetings or otherwise participate in the association except by specific invitation of the association.
6. Other conditions affecting this contract may be imposed at any time by the association.
7. Hands asks that the artist send an itemized list of all pieces, including prices and any biographical information, care instructions or any other selling information they may have.

I have read, understand and agree to abide by the conditions of this contract.

Name (Printed): _____

Address: _____

Phone: (Home) _____ (Office or Studio) _____

Signature: _____ Date: _____